

**OFFICIAL MINUTES
OF THE
OFFICE OF EQUAL BUSINESS OPPORTUNITY
GOAL SETTING COMMITTEE
FEBRUARY 5, 2025**

**WEDNESDAY
3:30 P.M.**

**50 SOUTH MILITARY TRAIL
WEST PALM BEACH, FL**

MEMBERS

Mark Broderick, Facilities Development and Operations (FDO)
Tonya Davis Johnson, Division Director V, Office of Equal Business Opportunity (OEBO),
Chair
Keith Clinkscale, Division Director V, Office of Financial Management & Budget (OFMB)
Stephanie Sejnoha, Director II, Public Safety
Melody Thelwell, Purchasing Director, Purchasing
Brenda Znachko, Division Director III, OFMB

COUNTY STAFF PRESENT:

Megan Harp, Administrative Assistant II, OEBO
Deirdre Kyle, Small Business Development Specialist III, OEBO
Terry Newton, Small Business Development Specialist II, OEBO
Antonio Uguet, Senior Buyer, Purchasing

PRESENT VIA WEBEX:

Tarquiesha Brown, Randolph Construction
Nicole Davis, Contract Analyst, OEBO
Allen Gray, Small Business Development Manager, OEBO
Tylene Henry, NABWIC
Irwin Jacobowitz, Division Director V
Melanie Roger, OEBO Advisory Committee
Richard Sena, Assistant County Attorney I
Angela Smith, Small Business Development Specialist III, OEBO
Antonia Smith, Outreach and Public Information Coordinator, OEBO

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:

Danielle Freeman, Deputy Clerk

ALSO IN ATTENDANCE:

Akini Akini, CORE Construction
Ryan Dobson, TLC

I. CALL TO ORDER

The chair called the meeting to order at 3:35 p.m.

Ms. Harp called the roll.

Present: Tonya Davis Johnson, Mark Broderick, Keith Clinkscale, Melody Thelwell, and Brenda Znachko

Absent: Stephanie Sejnoha

Ms. Davis Johnson recognized the Webex attendees.

II. ADOPTION OF FEBRUARY 5, 2025, AGENDA

MOTION to adopt the agenda. Motion by Keith Clinkscale, seconded by Mark Broderick, and carried 5-0.

III. APPROVAL OF JANUARY 15, 2025, MINUTES

MOTION to approve January 15, 2025, minutes. Motion by Brenda Znachko, seconded by Melody Thelwell, and carried 5-0.

IV. REVIEW OF PROJECTS

PROJECT

1. PROJECT NO: 2023-009424 THRESHOLD/SPECIAL INSPECTION SERVICES-ROGER DEAN STADIUM RENOVATION PROJECT-FDO \$200, 000

Ms. Znachko discussed the details of the project.

Ms. Kyle stated that OEBO agreed with the department's recommendation.

MOTION to accept the SBE Evaluation Preference for Prime Bidders. Motion by Keith Clinkscale, seconded by Mark Broderick, and carried 5-0.

CITATION: 2-80.27(3)(d) Option 1

2. PROJECT: PREQUALIFICATION FOR FUEL SYSTEMS EQUIPMENT MAINTENANCE/REPAIR-FDO \$2,675,000

Mr. Broderick discussed the project details.

Ms. Kyle stated that OEBO agreed with the department's recommendation.

Ms. Znachko asked if there were any SBEs, and Mr. Broderick confirmed that there were two.

MOTION to apply the recommended API of SBE Price Preference. Motion by Brenda Znachko, seconded by Melody Thelwell, and carried 5-0.

CITATION: 2-80.27(5)(f)

3. PROJECT: GMP AMENDMENT #3-FIRE STATION #24-FDO \$11,131,564

Mr. Broderick discussed the details of the project.

Ms. Kyle stated that OEBO agreed with the department's recommendation.

MOTION to accept the SBE Subcontracting Mandatory Minimum Goal of 20 percent of which 6 percent must be for African American- and/or Hispanic American-owned firms. Motion by Brenda Znachko, seconded by Melody Thelwell, and carried 5-0.

CITATION: 2-80.27(1)(c) and 2-80.27(2)(b)

V. OLD BUSINESS

No old business was discussed.

VI. NEW BUSINESS

S/M/WBE Project Update Success Stories

No comments were made.

VII. COMMITTEE COMMENTS

No comments were made.

VIII. DIRECTOR'S COMMENTS

No comments were made.

IX. PUBLIC COMMENT

No comments were made.

X. ADJOURNMENT

At 3:47 p.m., the chair declared the meeting adjourned.